



2011 Vendor Form
www.earthfestsheboygan.org



Dear Vendor,

Earthfest will, for the second year in a row, be running for two days – Saturday, August 20th and Sunday August 21st. Our theme for 2011 will be “No Time Like Now!” Saturday we will run from 10am – 9pm, and Sunday from 10am – 5pm.

Please read *all* of the following notes, as things have changed from years past:

1. **FEES:** The fee for *both* days is \$125. You may choose to participate only one day for \$80. Payments may be made by check, and should be sent to the contact below.
2. **BOOTH LOCATION:** You are *not* guaranteed the same booth location from years past. Needs change from year to year, as will the booth arrangement. We will do our best to be flexible when giving you a spot when you arrive, but please be patient and understanding.
3. **SET UP TIMES:** **It is encouraged that you set up the evening before the event.** Staff will be on site the evening of Friday, August 19th from 5:00pm till 8:00pm. *Please do not set up if Earthfest staff is not on site.* Doing so will leave your belongings subject to removal. If you wish to set up on Saturday, Earthfest staff will be on site at 6:00am. **Security will be on site both Friday and Saturday nights.** *Note: We ask that vendors stay open until 7:00pm on Saturday.*
4. **VEHICLE ENTRY:** You may drive your vehicle into and out of the park using **ONLY** the southeast corner of Fountain Park (corner of 8th and Ontario Ave.). Vehicles must be off of the park grounds by 9:00am Saturday morning. Vehicles will not be allowed back on park grounds until after 5:00pm Sunday. *If you are only participating for one day, we will designate a spot for you near the vehicle entrance. For the safety of our participants, we cannot let you drive in the park during the festival. Volunteers will be on hand to help you haul your belongings if needed.*
5. **PARKING:** After unloading, park your vehicle(s) behind the Health and Human Resources building that fronts 8th St. at the east side of the park. Signs will direct you there.
6. **RECYCLING:** One of the initiatives of Earthfest is to create very little waste, and we would appreciate your assistance in directing fest visitors to the correct receptacles. We'd also like you to pack out all your refuse (except recyclables) to keep trash barrels from overflowing
7. **VENDORS ARE ACCEPTED ON A FIRST COME, FIRST SERVE BASIS:** We are creating a limit on the number of vendors we can accept. Participation in years past does not guarantee your place in Earthfest 2011.

Any questions, contact Andrea at (920) 980-0685

Please send a check payable to *Earthfest* before August 1st to:

Andrea Covey
c/o Earthfest
1620 Superior Ave.
Sheboygan, WI 53081



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Please return the following with your payment:

Name _____

Business Name _____

Address _____ Apt. # _____

City _____ State _____ Zip _____

Email _____ Phone _____

Fee Enclosed \$ _____ Best time to reach you? _____

Describe the products/services you provide. (BE SPECIFIC! We cannot be responsible for duplicates when not all services are mentioned) Use back of page if needed:

Any other notes/special needs we should know of? _____

By signing below, I acknowledge the terms stated in the vendor form:

Name _____ Date _____